

Skyline Vision

Skyline High School Empowers All Students to Thrive

Skyline Mission Statement

The Skyline High School community creates opportunities for future success by building relationships, stimulating curiosity, and providing exceptional academic background.



**Skyline High School 2022-23
ADMINISTRATIVE TEAM**

Main Office

Secretary	McKenna Murphy	(208) 525-7770 Fax (208) 525-7778
Bookkeeper	Jessica Risenmay	(208) 525-7770
Principal	Josh Newell	Ext 42901
Assistant Principals	Ellie McAfee Rulon "David" Nielsen	Ext 42902 Ext 42904
Dean of Students	Cami Dixon	Ext 42903
Athletic Director	Gregg Baczuk	(208) 525-7500
Attendance Secretary	Perla Delgado-Ramero	(208) 525-7775

Counseling Center

Secretary	Amber Schwedes	(208) 525-7780
Registrar	Gaby Woods	Fax (208) 525-7736
Counselors	Chelsey Hale (A - F) Stevie Claxton (G - L) Jenna Schatz (M - Ri) Scott Hurst (Ro - Z)	
College & Career Advisor	Juliette Bruner	(208) 524-7814
School Nurse	Sherry Rupp	(208) 525-7770
School Resource Officer	Officer Tyson Hummer	(208) 525-7770

**Skyline High School
Bell Schedules 2023-2024**

Monday - Thursday			Late Start Friday	
1st Period	8:30 - 9:30		1st Period	9:30 - 10:15
2nd Period	9:35 - 10:35		2nd Period	10:20 - 11:05
3rd Period	10:40 - 11:40		3rd Period	11:10 - 11:55
Lunch	11:40 - 12:25		Grizz Time	12:00 - 12:30
4th Period	12:30 - 1:30		Lunch	12:30 - 1:10
5th Period	1:35 - 2:35		4th Period	1:15 - 2:00
6th Period	2:40 - 3:40		5th Period	2:05 - 2:50
			6th Period	2:55 - 3:40
Final Exam Schedule			Final Exam Dates	
Exam 1	8:30 - 10:10			15-Nov Periods 1, 2, 3
Exam 2	10:20 - 11:55		1st Trimester	16-Nov Periods 4, 5, 6
Lunch	11:55 - 12:35			28-Feb Periods 1, 2, 3
Exam 3	12:40 - 2:15		2nd Trimester	29-Feb Periods 4, 5, 6
Intervention	2:15 - 3:40			Seniors TBD
				29-May Periods 1, 2, 3
			3rd Trimester	30-May Periods 4, 5, 6

IT'S A TRADITION AT SKYLINE HIGH SCHOOL... TRADITION IS A MAJOR PART OF SKYLINE HIGH SCHOOL AND ITS CULTURE. COMMUNITY AND STUDENT PRIDE IS EVIDENT IN EVERY HALLWAY AND EVERY CLASSROOM. WE ARE PROUD TO BE GRIZZLIES!

SHS SCHOOL SONG
We took the blue from the sky on a bright summer's day
And the blue from the rolling sea
And the white from the lily that blooms in May
And carried them to victory.
Our men they are brave and will fight to the end
Our fame, it will never die.
For we are ready to stand to defend,
The glory of Skyline High
Oh, we are proud of our school 'cause we win every duel
And if not spirit still is high
We'll rise almighty, victorious in the end,
For we are SKYLINE HIGH

GRIZZLY ATHLETIC TEAMS

<u>Fall</u>	<u>Head Coach</u>
Cross Country	Sean Schmidt
Football	Scott Berger
Boys Soccer	Austin Buttars
Girls Soccer	Jeremy Johnson
Volleyball	Kekoa Pukahi
Swim	Christine Dustin
Golf	Tyson Bowen
<u>Winter</u>	
Boys Basketball	Clint Cornish
Girls Basketball	Ty Keck
Wrestling	Brock Landon
<u>Spring</u>	
Baseball	Brett Taylor
Softball	Brytni Elser
Tennis	Hannah Saxton
Track	Chase Meyer
<u>Year Long</u>	
Cheerleading	Paula Ashby

Student Body Officers

Student Body President.....	Grace Covert
Student Body Vice President.....	Adrienne Miller
Student Body Spirit Director.....	Grace Antonson
Student Body Historian.....	Kamree Christensen
Student Body Secretary.....	Zach Nielsen
Student Body Service Director.....	Charly Sumsion
Student Body Technical Director.....	
Student Body School Board Representative.....	Camila Aguilar
Student Body Activities Director.....	Taylor Johnson
Student Body Public Relations Director.....	Ethan Barton

Senior Class Officers

Senior Class President.....	Kaycee Warnberg
Senior Class Vice President.....	Natalie Matlack
Senior Class Historian.....	Ashlynn Hill
Senior Class Secretary.....	

Junior Class Officers

Junior Class President.....	Tyler Wynn
Junior Class Vice President.....	Ramon Bautista
Junior Class Historian.....	Rori Mecham
Junior Class Secretary.....	Fallon Johnson

Sophomore Class Officers

Sophomore Class President.....	Brisia Zamora
Sophomore Class Vice President.....	Rashae Garcia
Sophomore Class Historian.....	
Sophomore Class Secretary.....	Skye Wegener

Freshman Class Officers

Freshman Class President.....	
Freshman Class Vice President.....	
Freshman Class Historian.....	
Freshman Class Secretary.....	

Student Leaders

2023-2024 Important Dates

Dance Schedule

Homecoming Dance	Oct. 14	Student Government at the Brickyard
Winter Dance	Dec. 9	FCCLA/Art
Sweetheart Ball	Feb. 11	Foreign Language
Prom	May 11	Cheer

Other Activities

Homecoming Week	Oct. 9 - 14
Emotion Bowl Week	Sept. 18 - 23
SHS Carnival	Sept. 28
Deck the Halls	Dec. 11 - 15
"Souper" Bowl Drive	Jan 22 - Feb 2
Talent Show	TBD
Teacher Appreciation	May 6 - 10

Play Performances

To be determined

Orchestra Concerts

To be determined

Choir Concerts

To be determined

Band Concerts

To be determined

Testing Windows

PSAT10/NMSQT	TBA
SAT (Jrs Only)	TBA
ISAT	TBA
AP	May 6 - 17 (https://apcentral.collegeboard.org/courses/exam-dates-and-fees)

District 91 Important Calendar Dates

1st Trimester	August 28 to November 17
2 nd Trimester	November 27 to February 29
3 rd trimester	March 4 to May 31

Freshmen Day and Back to School Night	August 28
Labor Day (No School)	September 4
State & District Professional Development	October 5 and 6
Parent/Teacher Conf. Block	October 9 - 20
College Application Week	October 24-28
Teacher Workday (No School)	November 20
Thanksgiving Holiday Break (No School)	November 21 - 24
Christmas Vacation (No School)	December 18 - January 1
Staff Development Days (No School)	January 15 - 16
Parent/Teacher Conf. Block	February 5 - 16
President's Day Holiday (No School)	February 19
Teacher Workday (No School)	March 1
Spring Break (No School)	March 18 - 22
Parent/Teacher Conf. Block	April 1 - 12
Memorial Day (No School)	May 27
Graduation	May 28

Skyline High School
2023-2024

A World Class Education

Vision Statement

Skyline High School empowers students.

Mission Statement

*The Skyline High School community creates opportunities by building **relationships**, stimulating **curiosity**, and providing the academic background for **future success**.*

To achieve this mission, all employees in District 91 and Skyline High School pledge to:

- Ensure students graduate with the college and career ready skills they will need to be self-sufficient citizens, lifelong learners and competitive in today's world.

We Believe...

- Students are our first priority.
- All students can learn and demonstrate measurable growth.
- Individual learning needs are best addressed through differentiated instruction.
- Students learn best when actively engaged.
- Whole child development requires an enriched curriculum that provides a wide array of opportunities.
- Learning is a cumulative, lifelong pursuit.
- Consistent application of research-based teaching and curriculum maximizes student achievement.
- All people have a right to a safe, respectful, and orderly educational environment.
- Quality educators make a difference in students' lives.
- Data-based decisions drive and develop academic and professional improvement.
- Our similarities and differences are to be recognized with dignity and respect.
- Expectations, attitudes, and efforts directly affect the performance of all people.

Welcome to Skyline High School! Home of the Grizzlies! Skyline prides itself on student success in and out of the classroom. The following guidelines will help all students become successful.

Be Organized

- Use a notebook/planner for jotting down due dates for assignments, quizzes, and tests.
- Keep your locker neat and clean so you can find items easily.

Manage Your Time Well

- Use class time for its intended purpose. Pay attention and participate as directed by your teachers.
- Break large assignments into smaller parts to keep from feeling overwhelmed.

Conduct in the Classroom

- Be in school, on time, every day.
- Have everything you need with you when going to class.
- Always do your homework.
- Participate in class.
- Be a good group member.
- Treat others with courtesy and respect.
- Ask questions if you don't understand.

Student Information

To help with achieving our mission, each student is responsible for knowing and following the information and policies listed below.

Academic Grading Policies - Academic grades are given based on the following guidelines: A 90-100%, B 80-89%, C 70-79%, D 60-69%, F below 60%, and I (incomplete). Each student's GPA will be calculated on the following system A=4pts, B=3pts, C=2pts, D=1 pt, F=0pt. Students will receive a copy of their grade report at

the end of each trimester. Midterm reports are also distributed to students each trimester. Parents may request a progress report from the counselor's office, a teacher conference and/or a counselor conference during the year. To access students' grades, classroom assignments and attendance, please log on to PowerSchool.

Academic Honesty Policy - Please read and follow all procedures carefully. Remember, this policy is in place for the fairness of all students. Cheating, plagiarism, and dishonesty violate this code and defeat the purposes of learning. These practices place the value of grades over learning and run counter to Skyline High School's philosophy and practice of promoting academic excellence. The following policy is to be followed at all times:

Cheating includes, but is not limited to:

- Taking, stealing, and/or using an assignment from someone else and submitting it as your own.
- Allowing another student to take and/or use an assignment to submit it as his/her own.
- Looking at another student's test or essay with or without the consent of the owner for the purpose of duplicating that work and submitting it as your own.
- Representing as your own work or words of a parent, sibling or someone else. This includes the use of AI assistance.
- Discussing a test or quiz with students who have not completed or taken the assessment.
- Using teacher test materials and/or answer sheets without authorization.
- Using teacher computer files or grading programs.
- Using any type of "cheat-sheet" on your person, an object, or programmed within graphing calculators, PDA, Smart phones or watches, , or other electronic devices without teacher approval.

Consequences of Cheating are outlined in the discipline section of this handbook.

Plagiarism includes, but is not limited to:

- Directly quoting or paraphrasing all or part of another's written or spoken words without citing the author.
- Presenting an idea, theory or formula originated by another person as your original work.
- Purchasing or receiving a term paper or other assignment that is the work of another person and submitting that assignment as your own work.
- Repeating information, such as statistics or demographics, which is not common knowledge and which was originally compiled by another person.
- The use of AI. This is not your own personal work.

Students are responsible for:

- Managing time to adequately study for any assessments.
- Taking responsibility in class to be attentive to instructions and directions.
- Covering work during assessments to keep others from looking at your work.
- Keeping eyes on your own work during assessments.
- Asking your teacher for clarification, not your neighbor.
- Not discussing questions with other students until ALL students have completed work.
- Not copying other students' assignments.
- Not working with other students on tasks unless given permission by the teacher.
- Not copying or paraphrasing without proper documentation.
- Making teachers aware of cheating is taking place.
- Adhering to instructions of the teacher.

Teachers are responsible for:

- Making personal philosophy known to all students in class syllabus.
- Being specific about expectations for tests, essays, homework, etc. in class syllabus.
- Supervision of students.
- Proctoring tests, essays, and tasks actively.

Parents are responsible for:

- Encouraging honesty and a good work ethic.
- Reducing the pressure for "success at any cost."
- Giving your child support when his or her best effort does not earn an "A."
- Being aware of homework.
- Helping your child manage study time.
- Providing a good study environment.

Administration Team - Please feel free to consult with any of the administrators with any concern(s) you may have regarding Skyline High School.

Advanced Placement Courses - Grades in AP courses will be weighted based on the following scale; A=5pts, B=4pts, C=3pts, D=2pts, F=0pts. AP course offerings include Biology, Calculus, Chemistry, Government, English Language, Literature, Physics, Statistics, and US History. Other courses may be offered if supported by student interest. AP information may be obtained at www.collegeboard.com

Athletics and Eligibility - Any student participating in any athletic program is required to meet the Idaho High School Activities Association Eligibility Requirements. In addition, all athletes must have the necessary forms and questionnaire completed, pay participation fees, purchase an activity card, and have a current physical on file.

To be eligible to participate on all academic and/or athletic teams, students must have earned 4 credits from the previous trimester and currently be enrolled in 4 trimester classes. On the day of athletic events, all student athletes must attend at least 4 classes on that specific day. Students must have a cumulative GPA of 2.0 to participate in any extra-curricular activity as per District Policy. Students who do not have a 2.0 GPA need to meet with an administrator to discuss an eligibility contract. Contact the Athletic Director or school administration for more information.

Academic Eligibility-Students must have a cumulative GPA of 2.0 to participate in any extra-curricular activity. Students who do not currently have a cumulative GPA of 2.0 are eligible for an athletic contract that allows them to participate if their current grades are maintained at a 2.0 or higher. Students must be passing 4 classes during the sport season to participate. See Athletic Director or Administration for further information.

Athletic Schedule- See Event Calendar on School Web Page.
www.skylinehsgrizzlies.com

Attendance Policy- Students are more successful when they establish habits of good and regular attendance. The most successful students are those who are present and who do not need to make up class lectures, notes, discussions, homework explanations, assignments, quizzes, and tests. You can never make up everything you miss, even when you're out for only one day. If you must be absent from school, remember that you are responsible for finding out what you missed and for getting all of your make-up work.

Board Policy 1002.0 – ATTENDANCE

The process of education requires a regular continuity of instruction, classroom participation, learning experiences, and study in order to reach the goal of maximum educational benefits for each individual child. The regular contact of students with one another in the classroom and their participation in instructional activities under the direction of a highly qualified teacher are vital. Education is much more than written assignments or homework; it encompasses instruction, discussion, interaction, and project work that occurs in the classroom. **Most of the learning that takes place in a classroom cannot be replicated or sent home as homework. When a child is not in school, learning opportunities are lost.** Regular attendance reflects a student's dependability and is a significant factor on the student's permanent record. Future employers are as much concerned about punctuality and dependability as they are about academic record. School success, scholarship, and job opportunity are greatly affected by a good attendance record.

Therefore, the intent of the Board of Trustees is to have students attend school on a regular basis since regular and consistent attendance results in increased learning.

All students are required to be in attendance at school for all but five days (5) of each grading period (trimester). Being in attendance means being physically present in the classroom or engaged in virtual learning online under the direction of a D91 teacher.

Board Policy 1002.1.3 – Attendance Guidelines

1. Parents/guardians and students shall be accountable for all absences.
2. Every effort will be made to assure that students are treated fairly and equitably.

Board Policy 1002.1.4 – Attendance Requirements

1. Students are expected to be in class on time.
 - a. When a student's tardiness becomes frequent or disruptive, the student shall be referred to the principal or the counselor.
 - b. If counseling, parent conference, or student support plan is ineffective in changing the student's attendance behavior, disciplinary action may be taken.
2. Students are expected to be present at school and their assigned grade or subject.
 - a. Elementary students must be present for at least two and a half (2.5) hours of instruction to be counted as attending for half a day and 4 hours of instruction to be counted as attending for a whole day.
 - b. 7th–12th grade students must be present for at least (40) Forty Minutes of instruction to be counted as attending for each class period.

- c. In the event of extenuating circumstances, the building administrator has the discretion to make changes as needed.
3. Students should have no more than five (5) total absences from each class during a trimester.

Students who have in excess of 5 Absences in a trimester shall receive a Loss of Credit Absence (LCA) grade which may be appealed per Administrative Procedure 1002.0

Loss of Credit Due To Absences (LCA)

Students shall lose credit for any class in which they exceed five (5) absences in a trimester class with the following exceptions:

- Death in the family.
- School-sponsored activities.
- Acute or chronic illness/medical condition verified by state licensed medical practitioners (**specific dates should be noted in the medical excuse and administration should be notified of long term illnesses**).

Credit loss due to excessive absences will be designated on the student's transcript with the letters "LCA" – Loss of Credit due to Absences.

Loss of Credit Appeal – Each secondary school shall establish an LCA committee consisting of at least one counselor and one administrator. A parent, guardian, or student may appeal the assignment of an LCA. All appeals must be submitted in writing to the Counseling Office within ten days of the trimester ending. In the third trimester, because we are not able to appeal 10 days after school ends, students may use seat time during the trimester, to make up hours for absences.

Tardiness: Punctuality is a life skill. **When a student is tardy, serious disruption to effective learning occurs.** Teachers will discuss classroom tardy policies with students. Students will be considered tardy unless they are in their assigned location according to the scheduled time.

Make-up Work-Students will be given the number of days they missed plus one for making up missed work for excused absences. Positive Covid-19 cases will be assessed on a case by case basis. **All assignments made before a student was absent will be due the day they return.** Make-up work for unexcused and/or unverified absences will not be accepted.

Bikes, Blades, Boards - For everyone's safety these items are restricted. Bikes are not to be ridden on SHS property and are to be parked in the designated bike racks. The school assumes no responsibility for the loss or damage of these items. Roller blades, skateboards, and scooters are not to be ridden on campus or used on campus.

Bullying 1005.8.2 Education and discipline-Student Conduct

Bullying means a student or groups of students repeatedly use their personal power with the clear intention to hurt another student or group of students. Bullying may include, but not limited to physical (hitting, pushing, punching, cornering), verbal (calling names or insults, threatening, telling cruel jokes), and indirectly (isolating, rejecting, excluding, ranking or rating, giving hateful looks,). Bullying often occurs without apparent provocation. Bullying is **not** playful teasing between relatively equal individuals. An act of harassment, intimidation or bullying may also be committed through the use of a landline, car phone or wireless telephone or through the use of data or computer software that is accessed through a computer, computer system, or computer network.

Cyber bullying is an aggressive, intentional act carried out by an individual or group using electronic forms of contact. These include but are not limited to:

- a. **Text message bullying** involves sending unwelcome texts that are threatening or cause discomfort.
- b. **Sexting** is the slang term for the use of a cell phone or other similar electronic device to distribute pictures or video of sexually explicit images. It can also refer to text messages of a sexually-charged nature.
- c. **Picture/video-clip bullying via mobile phone cameras** is used to make the person being bullied feel threatened or embarrassed, with images usually sent to other people.
- d. **Phone call bullying via mobile phone** uses silent calls or abusive messages.
- e. **Email bullying** uses email to send bullying or threatening messages.
- f. **Chat room bullying** involves sending menacing or upsetting responses to children or young people when they are in a web-based chat room.
- g. **Bullying through instant messaging (IM)** is an Internet-based form of bullying where students are sent messages as they conduct real-time conversations online.
- h. **Bullying via websites** includes the use of defamatory blogs (web blogs), personal

Hazing - Includes but is not limited to, any act that recklessly or intentionally endangers the mental health, physical health, or safety of a student for the purpose of initiation or as a condition or precondition of obtaining membership in, or affiliation with, any District sponsored activity or grade level attainment such as but not limited to: Compelled ingestion of any drink, alcoholic beverage, drug, or controlled substance; Forced exposure to the elements; Requiring total or substantial nudity on the part of the person; Requiring, encouraging, authorizing or

permitting another to be subject to wearing or carrying any obscene or physically burdensome article; Physical assaults upon the person; Offensive physical contact with the person; Participation by the person in boxing matches, excessive number of calisthenics, or other physical contests; Transportation and abandonment of the person; Forced prolonged exclusion from social contact; Confinement to unreasonably small, unventilated, unsanitary or unlighted areas; Sleep deprivation; Assignment of pranks to be performed; Any forced activity that could adversely affect the mental or physical health or safety of a student; or Any other activities intended to degrade or humiliate. The term hazing, as defined in this section does not include customary athletic events/activity or similar contests or competitions, and is limited to those actions taken and situations created in connection with initiation into or affiliation with any group or organization. The term "hazing" does not include corporal punishment administered by officials or employees of the District Board Policy 1005.1, Freedom from Abuse. For the purposes of the definition, any activity described in the definition shall be presumed to be "forced" activity, the willingness of an individual to participate in such activity notwithstanding.

Class Choice - The system used to provide students flexibility as they set their schedules. Students have the ability to alter their schedules based on available openings. All student initiated schedule changes must be done in Class Choice during the open enrollment window.

Clubs/Organizations - Students can be involved in a wide variety of clubs and organizations at SHS. We highly recommend all students actively be involved in at least one club or organization. A full list of what is available is located in the main office.

Club/Organization Announcements - All announcements regarding club or organizational meetings and including posters and flyers are to be approved by Administration.

Counseling Services - SHS offers a variety of services within the Counseling Department including course scheduling, scholarship opportunities, ACT/SAT testing, personal assistance, and group meetings. It is best to schedule an appointment with an assigned counselor at least once each grading period to discuss future opportunities.

Dance Dress and Conduct - The dress code for all school sponsored activities is in effect, including dances, although some dances may require a higher standard of dress. Dances are classified into three (3) categories: formal, semi-formal and casual. Students who meet the appropriate dress standards will be allowed to remain and participate in Formal, Semi-Formal, and casual dances.

- **Formal Dress:** Girls wear formal-length gowns and Boys wear a tuxedo, suit or dinner jacket may enter and participate in a Formal dance.
- **Semi-Formal:** Girls wear knee-length or cocktail-length dresses and boys wear a coat, tie and dress pants, or a sweater.
- **Casual:** School dress guidelines in effect.

Dance conduct rules and guidelines are as follows:

- School Dress code will be followed
- There will be no public display of affection
- Students will not mosh (push and shove), body surf, or ride on anyone's shoulders.
- Students will not "grind" (freak dance), bend over, straddle a dance partner, remove his/her or another's clothing, or perform any other sexually suggestive act.
- Students will be respectful to teachers, parent chaperones and administrators.

Dress Code - The rules of dress for a senior high school are based on common sense, decency and modesty and are not meant to be an inconvenience. Dress standards are subject to current District #91 School Board Policy. Students who wear inappropriate attire may be asked to change, cover the clothing, and may receive discipline consequences. Examples of inappropriate attire are as follows:

- References to drugs, alcohol, tobacco products, weapons or provocative images
- Profanity, vulgarity or demeaning language or pictures
- Bare midriff-type shirts, muscle shirts or half tops for either males or females
- Displaying of undergarments, no low-riders (pants or shorts) that expose boxers or undergarments
- Attire that displays or reflects any association to any gangs or gang activity
- Short or skirt hemlines above the normal extension of the student's finger tips
- See through or revealing attire, including torn pants and other garments
- Sunglasses worn in the building.

This code applies to all school affiliated activities.

Dropping Classes- If students wish to drop a class from their schedule they must get approval from their counselor and have the "Class Drop" form completed before the class can be dropped. Classes dropped after the 6th day of the trimester will result in a "WF" (Withdraw Fail) grade. Students must be enrolled in four of the five classes and are only allowed one period of off campus release per trimester.

Off Campus Release - Students who have approval of counselor/administrator to not have a full academic schedule must be off campus. Students will be scheduled for off-campus release during their open period(s). *If found on campus students may be referred to the School Resource Officer for trespassing.*

Electronic Devices –

- Chromebook: Every student will be issued a chromebook and a charger. It is the student's responsibility to bring this charged device to school each day. Lost or damaged devices are the responsibility of the student.
- Personal Devices: It is at the teacher's discretion on whether a student uses his/her device in the classroom. Failure to follow teacher instruction may lead to a discipline referral. Personal devices such as cell phones, tablets, earbuds, and laptops are brought to school at your own risk.

Evacuations, Fire and Lock Down Drills - Drills are periodically conducted to practice building evacuation. Students should follow the evacuation route or lock-down procedures prescribed for their classroom.

Free and Reduced Lunch - Skyline High School and District #91 participate in the National School Lunch and Breakfast Programs. Eligibility forms are available in the front office or in the cafeteria.

Graduation Honors - The following honors are granted at the graduation ceremony: Summa Cum Laude (4.0 GPA), Magna Cum Laude (3.99 to 3.90 GPA), and Cum Laude (3.89 to 3.75 GPA).

Graduation Requirements - Only students who have met school, district, and state requirements (including ISAT) for graduation will be allowed to participate in the graduation exercises or the graduating senior-related activities. All fees and fines must be paid. Graduation requirements are listed in the Idaho Falls School District Registration manual.

Lockers - Students are responsible to keep lockers clean. Students are not to jam the lockers in any way. Personal locks on lockers are not permitted unless authorized by the administration. PE lockers will also be assigned to each student enrolled in a PE class. Locks for PE lockers will be provided by the PE Department. All lockers may be inspected at any time by school administrators.

Media Center - The Media Center is open at 8:00 (9:00 on Friday) and closes at 4:00. Students are welcome to come anytime during the day, including lunch. It is full of excellent resources for your research projects and pleasure reading. Books may be checked out for 30 days. You can sign up for text message overdue reminders. There are tables, chairs, and computers for your use. Group work and individual work are encouraged.

Medication Policy - Prescribed medicine must be brought to school in the original bottle or container marked with the student's name in a Ziploc bag or envelope and given to the school nurse. All medication must be accompanied with the appropriate documentation from a licensed medical practitioner.

Parking - Students are allowed to park in the areas designated as student parking. Students need to display their parking pass in a visible location when parking on campus. Students have the responsibility to drive in a safe manner. Students must obey all posted signs in the parking lot. **Privileges may be revoked for repeated parking infractions and/or unsafe driving behavior.** Vehicles found in violation of the rules listed above may be cited, have an immobilization device (car boot) placed on the vehicle, or result in the vehicle being towed away. The owner of the vehicle will be responsible for citation and booting fees, damages to the vehicle from an immobilization device, and/or towing fees.

Public Concerns Policy - According to Board Policy (Section 506), the Board recognizes that situations may arise in the operating system, which is of concern to parents or the public. Such concerns are best dealt with through communication with appropriate staff members and officers of the District. Persons with concerns shall use the following procedures:

1. **Any concern (grading, student issues, concerns) involving a teacher should first be addressed between the teacher and the concerned party. If requested an administrator may attend the meeting. If the initial concern is expressed to an administrator or a counselor, the concerned party shall be referred to the teacher as soon as possible but no later than five working days. The following steps will then be followed:**
2. If the parties are not able to resolve the concern, it will then be resolved in an administrator-mediated conference between the teacher and the concerned party.
3. Unsettled matters from above, or problems/questions concerning individual schools, should be referred to the appropriate District Administrator.
4. Unsettled matters from above, or problems/questions concerning the District Administrator, should be referred to the Superintendent.
5. If the Superintendent cannot settle the matter satisfactorily, it may be brought before the Board of Trustees.

Public Display of Affection - Students and visitors to the school are not to display public affection on school grounds, such as hugging, kissing, etc.

Schedule Changes - The Master Schedule is based on pre-registration requests. Schedule changes cause major disruption with the already developed schedule—students must first have administrative approval to change classes. All student/parent requests for class transfers will be dealt with in accordance with the class size standards and the Teacher's Negotiated Master Agreement.

Tri Start Date	Tri End Date	Schedule Change Deadline	Class Drop Deadline without Withdrawal Fail
8/28/23	11/17/23	Registration Week	9/1/23
11/27/23	2/29/24	11/3/23	12/1/23
3/4/24	5/31/24	2/2/24	3/9/23

Scholarships - All scholarship information can be obtained in the Counseling Center.

School Property - School property is public property and is paid for and maintained by tax funds. Students will be held financially responsible for any damage done to school property.

School Website - The Skyline High School website, <https://www.d91.k12.id.us/2/home> is an excellent way of keeping up to date on any school activities and athletic events. The Student Handbook is also available for viewing (click on Handbook). Access to Power School is available for viewing at <http://ps.d91.k12.id.us/public/>.

Search and Seizure -SHS staff, administration, and security officers, may check/search any person, locker, backpack, book bag, purse, when reasonable cause is present. Periodic general inspections of lockers may be conducted by school authorities for any reason, at any time, without notice, without student consent, and without a search warrant.

SRO – SHS has School Resource Officers to help students with any issue that may involve their safety and/or the law.

Student Discipline Policy

There are a variety of potential disruptions to the educational process in school. Student safety, both physical and emotional, is a top priority at Skyline High School. We also believe that problems are best resolved at their lowest level (i.e. student to student, teacher to student, etc.). It is our responsibility to publish a list of potential offenses as well as **OPTIONS** that will be utilized to attempt to remediate inappropriate student behavior. The discipline policy will be administered in a firm, fair and consistent manner, respecting the individual dignity of all students. 3rd offense and beyond on any particular offense also includes insubordination and consequences are assigned accordingly. **The items listed are not intended to encompass all problems but to serve as a guide.**

Problem	1 st Offense	2 nd Offense	3 rd Offense
Cheating / Plagiarism	Zero on Assignment Parents contact Disciplinary referral	Zero on Assignment Parent Conference Disciplinary Referral	Same as previous Withdraw/Fail class
Disruptive Behavior* Inappropriate Language/Harassment	Detention or Saturday School Parent Contact	Saturday School or 1-5 Day SSS Parent Called	1-5 Day SSS Parent Called
Dress Code	Student asked to change	Student asked to change Parent Called Saturday School	1-5 Day SSS Parent Called
Electronic Devices +	Detention Parent Contact	Detention Parent Called	Saturday School Parent Called
Failure to Serve Detention	Detention Doubled Parent Contact	Saturday School Parent Called	1-5 Day SSS Parent Called
Failure to Serve Saturday School	Saturday School Doubled	1-5 day SSS	1-5 day SSS
Fighting/ Physical Threat*	1-5 Day Suspension Inform SRO Parent Called	1-5 Day Suspension	Long Term Suspension/ Expulsion (DDRC)
Hazing/Bullying*	Detention/ Suspension Parent Contact	1-5 Day Suspension Bully Ticket	1-5 Day Suspension Bully Ticket

Public Display of Affection	Conference w/Student	Student Parent Conference	1-5 Day SSS Parent Called
Insubordination*	Detention or Sat. School Parent Contact	Detention or Sat. School Parent Called	1-5 Day SSS Parent Called
Substance Abuse* Under the influence or possession of Alcohol/ Drugs/ Tobacco/"Vapes"	1-5 day Suspension Parent called Refer to IMPACT	Parent Called Petition for Expulsion (DDRC)	Parent Called Expulsion
Theft*	1-3 day Suspension Inform SRO Restitution Parent Called	3-5 day Suspension Restitution Parent Called	DDRC for expulsion Restitution Parent Called
Truancy/ Improper Checkout	Saturday School Parent Called	Saturday School x2 Parent Called Attendance Contract	1-3 Day SSS Parent Called
Vandalism*	Detention Restitution Parent Contact	1-3 Day SSS Restitution Parent Called	1-5 Day Suspension Restitution Parent Called
Sexting/Sexual Harassment	**All Disciplinary consequences are subject to Administrative discretion.		
Weapons	**All Disciplinary consequences are subject to Administrative discretion.		
Computer Use Violation	Computer privileges may be revoked.		

***Board Policy allows school administration to suspend a student up to 5 days per incident and to notify law enforcement.**

+ Use of electronic devices (i.e. cell phones) during the academic day is a privilege not a right. Students that refuse to comply with teacher directives regarding the use of electronic devices, including cell phones, will be disciplined accordingly.

Technology Use Agreement

http://www.ifschools.org/documents/TUN_English.pdf

Users of D91 Technology shall:

- Use the technology equipment for educational purposes, not for personal or commercial business on district time, nor for any illegal purpose, nor for any other activity prohibited by District policies or guidelines.
- No student use of D91Net unless under instructor supervision and with permission of school personnel, for educator-approved purposes; no use for recreation and entertainment.
- No student use of direct communications such as instant messaging or online chat during class time or on D91Net except under the direct supervision of teaching or administrative staff for educational purposes.
- Be responsible at all times for proper use of accounts:
Use only assigned accounts and keep passwords confidential; NO STUDENT USE OF STAFF ACCOUNTS.
- Not permit others to use accounts for which I am responsible.
- Prevent unauthorized use by logging off of or locking any computer that I am not directly monitoring.
- Protect the privacy of others and myself:
- Not view, use, transmit or copy information or files for which I am not authorized.
- Not disclose personal or private information about others or myself.
- Respect and protect the intellectual property of others:
- Be responsible for determining whether or not any material, including software, texts, music files, movies etc., is in the public domain before using, copying, distributing or installing it.
- Not use D91Net for copyrighted or licensed material without permission, recognizing that it is illegal.
- Not plagiarize (use another person's work without permission and attribution).
- Treat D91Net with respect, to protect its security, integrity and availability:
- Not disable or interfere with any antivirus or anti-malware protection on D91Net, and to immediately notify school personnel if a virus or malicious software is found.

- Report any security risks or violations to a teacher or system administrator.
- Not destroy damage or alter equipment, information or resources that do not belong to me.
- Use only approved technology equipment and software within the District, following D91 policies and guidelines for where and how they are to be used.
- Not use personally owned technology unless inspected and approved according to D91 policies.
- Not permit others (such as family or friends) to use technology assigned by D91 for my use.
- Not send spam, chain letters or other mass unsolicited mailings.
- Respect and practice community principles and ethics:
- Use polite communication; no harassment or bullying, or abusive, vulgar or inappropriate language.
- Not intentionally access, transmit, copy or create any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive or illegal material; and to immediately report accidental access to a teacher or administrator.
- Avoid material on the Internet that does not relate to educational pursuits.
- Not transmit materials, information or software in violation of any local, state or federal law.
- Conform to all D91 Board policies regarding technology use while using D91 technology resources.

Visitor's Pass - We welcome parents and other adults to SHS! However, we do need all visitors, including parents/guardians, to check in at the main office and obtain a visitors pass before visiting any classroom. Students from other schools and young people who are not enrolled in school are not allowed to visit during school hours. Failure to comply may result in criminal prosecution. This also includes students who were once and are not currently enrolled at SHS.

Zero tolerance for weapons

Statement of Policy for Possession- Section 1006 of the Board of Trustees of School District 91 states that any student who has a firearm or explosives in their possession (either on their person, in their purse, handbag, or backpack, or in their locker) will be immediately suspended from school. The administration of the building where the offense occurred will hold a Due Process hearing within five days of the incident and make a written recommendation for expulsion to the Board of Trustees, if appropriate. If petitioned for expulsion, the Board will hold such a hearing at its next regularly scheduled meeting, or at a special meeting, if the Board deems necessary. In addition, any student who uses other deadly or dangerous weapons as defined in federal law section 921 of title 18 of the United States Code shall be subject to the same procedures and penalties described in the above paragraph. Any student expelled under this section may not apply for re-admission for twelve months from the date of expulsion. If re-admission is granted after proper application, it will not occur until the start of the next grading term following approval of re-admission. The entire Zero-Tolerance policy is located in the Main Office or can be view on the District's website: www.d91.k12.id.us.

Nondiscrimination Statement

District 91 and Skyline High School hereby notifies all of its employees, students and potential employees that it complies with the laws enforced by the Office of Civil Rights including:

- Title II of the Americans of Disabilities Act of 1190 which prohibits discrimination in all employment practices including job application procedures, hiring, firing, advancement, compensation, training and other terms, conditions and privileges of employment;
- Title VI of the Civil Rights Act of 1964 which protects people from discrimination on the basis of race, color, or national origin;
- Title IX of the Education Amendments of 1972 that prohibits discrimination on the basis of sex;
- Section 504 of the Rehabilitation Act of 1972 prohibiting discrimination on the basis of handicap (disability); and the Age Discrimination Act of 1975 which prohibits discrimination on the basis of age.
- All employees, students, and potential employees have the right to equal admission, access, treatment of employment in its educational programs and activities.
- Inquiries concerning Title II, Title VI, Title IX, Section 504, and the Age of Discrimination Act may be referred to this District's Superintendent of Schools, Human Resource Director, 504 Coordinator or the Idaho Department of Education Office.