

SCHOOL SAFETY PROTOCOLS



EVACUATION TO ANNOUNCED LOCATION

STUDENTS

- Bring your phone
- Leave your stuff behind
- Follow instructions

TEACHERS

- Lead evacuation to location
- Take attendance
- Notify if missing, extra or injured students



HALL CHECK GET INSIDE, LOCK OUTSIDE DOORS

STUDENTS

- Return to or remain in classrooms
- Business as usual

TEACHERS

- Bring everyone indoors
- Lock perimeter doors
- Increase situational awareness
- Take attendance
- Business as usual



REVERSE EVACUATION GATHER TO THE SCHOOL

STUDENTS

- Quickly move into building
- Elementary - go to home room
- Secondary - go to next class period

TEACHERS

- Quickly move into building
- Help students return to building
- Notify if missing, extra or injured students



LOCK DOWN LOCKS, LIGHTS, OUT OF SIGHT

STUDENTS

- Move out of sight
- Maintain silence
- DO NOT open the door

TEACHERS

- Lock interior doors
- Turn out the lights
- Move out of sight
- DO NOT open the door
- Maintain silence
- Take attendance



SHELTER IN PLACE HAZARD AND SAFETY STRATEGY *Hazards include tornado, hazmat, earthquake, and severe storms*

STUDENTS

- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

TEACHERS

- Lead safety strategy
- Take attendance



REUNIFICATION REUNITE STUDENTS AND FAMILIES *Maintain the chain of custody for every student during and after an event that requires an evacuation.*

STUDENTS

- Stay with advisor or teacher
- Follow directions from faculty and staff

TEACHERS

- Go with students to evacuation site
- Stay with your students until reunification