School Name: Linden Park Elementary

Office
- Masks are required.
- Sneeze guards installed
- Socially distance where possible and reasonable
- Visitors should follow posted signs
- Use of video doorbell
- Hand sanitizer will be available
- Please call the school with any additional questions or concerns

Common Areas
- Hallways: Students will walk on one side, and will wear masks as social distancing is challenging.
- Bathrooms: Three students max in the bathroom at a time. Two students max in the hall (while socially distancing).
- Recess: Students will go to recess with their grade level

Building are closed to the general public except by special appointment
There may be opportunities for in-person small group instruction or intervention/extension
**School Name: Linden Park Elementary**

<table>
<thead>
<tr>
<th>Lunch/Breakfast</th>
<th>Classroom Spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>● Cohort groups: Students will sit in the lunchroom at assigned seats each day.</td>
<td>● Physical distancing: classrooms will be arranged to achieve this.</td>
</tr>
<tr>
<td>● Social distancing: Every other seat will remain empty.</td>
<td>● Masks: Students may need to wear masks in class for activities where distancing is not possible.</td>
</tr>
<tr>
<td>● Visitors: Will not be allowed in the cafeteria.</td>
<td>● Hand washing: Students will be asked to wash hands frequently.</td>
</tr>
</tbody>
</table>
| ● Sanitization: Tables will be sanitized between each group of students. | |}

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<tr>
<td>● Cohort groups: Students will sit in the lunchroom at assigned seats each day.</td>
<td>● Physical distancing: Students will be given more distancing in the classroom with 50% less students each day.</td>
</tr>
<tr>
<td>● Social distancing: Every other seat will remain empty.</td>
<td>● Students will attend school on a hybrid schedule and school times may be adjusted.</td>
</tr>
<tr>
<td>● Visitors: Will not be allowed in the cafeteria.</td>
<td>● Students will attend on a M/W or T/Th schedule.</td>
</tr>
</tbody>
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<tr>
<td>● Meals will be offered in a Grab-N-Go style</td>
<td>● Buildings are <strong>closed</strong> to the general public except by special appointment</td>
</tr>
</tbody>
</table>
| Please do not exit your vehicle | |}

*Updated: 8/15/2020*
School Name: Linden Park Elementary

- Classroom materials: Limit use of shared materials. Any common supplies will be sanitized after use.
- Chromebooks: Each student will have their own.
- Visitors: Limit classroom visitors as much as possible.
- LMS: Even if all students are physically in class, the online learning platform will be in full use.

- Fridays will be used for teacher prep, staff development, and may include opportunities for intervention/extension
- Students will work independently to practice concepts that have been previously taught and grow mastery while working at home
- Staff working closely with small groups of students will be encouraged to wear face shields and may instruct students to remove their masks when appropriate and necessary

Pick Up/Drop Off

- Drop Off/Pick-Up - Parents will drop off and pick-up their students at the front of the school building (one lane only). Please pull forward, stay in your car and have students exit/enter the car on the school building side for safety.
- Kindergarten students: will come into the cafeteria as soon as they arrive at school to wait for their teacher to pick them up.
- Doors open: When the first bell rings. Previously students waited for their teacher in class lines.
- Masks: Students should wear masks when on campus.
- Bus: Students who ride the bus should wear a mask while on the bus, sit together as a family, social distance

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- Busing: All students are required to wear a mask, sit together as a family, social distance when possible, buses will be disinfected between routes
- Parents are encouraged to use the drop off lane
- Please do not exit your vehicle
- Staff may assist students entering and exiting vehicles

- Busing: There will be no type of transportation provided by the school.
School Name: Linden Park Elementary

### Para Staffing
- Para professionals will work in the building their normal schedule.
- Para professionals will provide instructional support services under the direct supervision of a highly qualified teacher assisting with tutoring, the organization of classroom instructional materials, acting as a translator, etc.
- Paras will be assigned to a classroom teacher for specific grade levels to minimize exposure and transmission.

### Identifying the Achievement Gap
- Students will return this fall having had different learning experiences during the spring 2020 Stay-at-Home Order. We will assess their present levels in a variety of ways including:
  - ELA K-6 = Istation reading assessment
  - Math
  - All actions from “Phase 1” apply.

- Para professionals are expected to come to the building during their scheduled hours Monday-Thursday.
- Friday is at the building administrator’s discretion based upon target learning/intervention groups, Learning Labs, participating in grade level PLCs, assisting/planning intervention materials and instructional resources, or other meaningful tasks as approved by the building administrator.
- Paras will be assigned to a classroom teacher for specific grade levels to minimize exposure and transmission.
- For telework, please see the board policy regarding telework.
- All other actions from “Phase 1” apply.

- Para professionals are expected to come to the building during their scheduled hours Monday-Thursday.
- Friday is at the building administrator’s discretion based upon target learning/intervention groups, Learning Labs, participating in grade level PLCs, assisting/planning intervention materials and instructional resources, or other meaningful tasks as approved by the building administrator.
- Paras will be assigned to specific cohorts.
- For telework, please see the board policy regarding telework.
- All actions from “Phase 1” apply.

- If 100% of the students are learning remotely, Paras will provide instructional support services as directed by the highly qualified teacher.
- Para professionals report to the building principal for assignment which may include small groups instruction by appointment, preparation, and assisting in other meaningful duties.
- If staff know of necessary work, this work can be arranged with the principal.
- Staff will be compensated for hours worked.
- For telework, please see the board policy regarding telework.
- I-Station, I-Ready, and Imagine Math testing may be arranged to be taken at the school by special appointment.
- All other actions from “Phase 1” apply.

Updated: 8/15/2020
## Friday Plan

- **Late Start will be Fridays (Previously Mondays)** so teachers can meet in their Professional Learning Communities (PLCs) to discuss data and student needs.
- **All students will attend Monday - Thursday.**

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- **Late Start will be Fridays (Previously Mondays)**
- **Students will be learning from home on Friday.**
- **Teachers will be working at the school:** Faculty Meeting, Grade-level PLC, Teacher Planning Time.
- **Students will attend on a M/W or T/Th schedule.**

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- **Teachers working remotely during school hours.**
- **Faculty meetings, PLCs, all done remotely.**
- **Buildings are closed to the general public except by special appointment.**
- **Grading will resume as normal during remote learning.**