School Name: Westside Elementary

Office

- Masks are **required** and may be provided if needed.
- Social distancing where possible and reasonable
- Temperature checks as needed
- Use the video doorbell and follow the posted signs when entering
- Hand sanitizer will be available
- Additional safety measures will be taken to limit the number of visitors and general traffic in the school
- Use the video doorbell then follow the posted signs and stay in marked areas
- Please call the school with any additional questions or concerns

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- Masks are **required** and may be provided if needed
- Parents and community members are strongly advised to limit in-person visits, please schedule any in-person visit with the office prior to arrival
- Please call the school with any additional questions or concerns
| **Common Areas** | **Social distancing where possible and reasonable** | **Increased sanitization of tables and high touch items** | **School schedule may be adjusted to reduce the number of students in the common areas and reduce major congestion** | **Masks are required** |
| | | | | |
| **Lunch/ Breakfast** | **Table spacing will be increased to encourage social distancing, students will sit with their cohorts** | **Only one grade level will be in the cafeteria at a time to allow for social distancing** | **Breakfast: will have two hot options, tables will be spaced to encourage social distancing, tables will be sanitized on a regular basis** | **Buildings are closed to the general public except by special appointment** |
| | | | | **There may be opportunities for in-person small group instruction or intervention/extension** |
| **Classroom Spaces** | **Students will be issued their own Chromebook** | **Limit use of shared materials** | **School will provide many of the high use supplies** | **Buildings are closed to the general public except by special appointment** |
| | | | | **There may be opportunities for in-person small group instruction or intervention/extension** |

Updated: 8/23/2020
## School Name: Westside Elementary

### Pick Up/Drop Off
- **Busing:** All students are required to wear a mask, sit together as a family, social distance where possible, buses will be disinfected between routes.
- Parents are encouraged to use the two drop off lanes.
- Please limit exiting your vehicle when possible.
- Staff may assist students entering and exiting vehicles.

### Para Staffing
- Paraprofessionals are expected to come to the building during their normal working hours.
- Paraprofessionals are expected to come to the building during their scheduled hours, Monday-Thursday.
- Friday is at the building administrator’s discretion based upon target.

### Staffing
- Teachers may instruct students to remove their masks when appropriate and necessary.
- Staff working closely with students will be encouraged to wear a face shield (provided by school or you may provide your own).
- Teachers may instruct students to remove masks when social distancing can be achieved and there is an academic task that is appropriate and necessary for mask removal.
- Students will work independently to practice concepts that have been previously taught and grow mastery while working at home.
- Staff working closely with small groups of students will be encouraged to wear face shields and may instruct students to remove their masks when appropriate and necessary.

### Updated: 8/23/2020
| Identifying the Achievement Gap | \begin{itemize}
\item Use I-Station and other common formative assessments (CFAs) to gauge student knowledge and mastery of standards in ELA
\item K-2 will continue to utilize I-Ready and 3-6 will use Imagine Math and other CFAs to gauge student knowledge and mastery of standards in math
\end{itemize} |
| Learning/Intervention groups, Learning Labs, participating in grade level PLCs, assisting/planning intervention materials and instructional resources, or other meaningful tasks as approved by the building administrator | \begin{itemize}
\item Paras will be assigned to specific grade level to minimize exposure and transmission
\item For telework, please see the board policy regarding telework
\end{itemize} |
| \begin{itemize}
\item Paras will be assigned to specific cohorts to minimize the possible spread of the virus
\item For telework, please see the board policy regarding telework
\end{itemize} | \begin{itemize}
\item I-Station, I-Ready, and Imagine Math testing may be arranged to be taken at the school by special appointment
\end{itemize} |

| Friday Plan | \begin{itemize}
\item Late Start Friday so teachers can meet in their Professional Learning Communities (PLCs) to discuss data and student needs
\item No students in the building for the first several weeks of school until actionable data has been collected from Identifying the Achievement Gap
\end{itemize} |
| \begin{itemize}
\item No students in the building with the hybrid schedule
\item PLCs
\item Staff development opportunities
\item Planning time
\end{itemize} | \begin{itemize}
\item Buildings are closed to the general public except by special appointment
\item All learning will be done remotely through the use of a LMS, communication from the classroom
\end{itemize} |
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<th>School Name: Westside Elementary</th>
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- **PLCs**
- **Staff development**
- **Planning time**
- **Faculty meeting**
- Teachers and paras will work collaboratively to identify the gaps and plan, prepare, and execute effective interventions/extensions.
- Students may be invited into the building at specific times to work with a teacher or paraprofessional.
- Learning Labs: during specified times, the cafeteria will be set up to receive students utilizing paras and possibly teachers to assist students in their independent practice, which in turn creates a safe space for students who may not have access to resources or support in their home environment.

- **Faculty meeting**
- Teachers provide students with independent practice on concepts taught previously through the Learning Management System (LMS).
- Temporary suspension of Music, Art, PE, and Library.
- Teacher Planning time.
- Learning Labs: during specified times, the cafeteria will be set up to receive students utilizing paras and possibly teachers to assist students in their independent practice, which in turn creates a safe space for students to work who may not have access to resources or support in their home environment.

- **Grading will resume as normal during remote learning**

- **Chromebook**

- **Temporary suspension of Music, Art, PE, and Library**